

MEMORANDUM

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TOWN CLERK
MIDDLETOWN, CONN.

TO: Linda Bettencourt, Town/City Clerk
FROM: Insurance & Claims Committee
DATE: December 12, 2013
RE: 2014 Meeting Schedule

Please be advised that the regular meetings of Insurance & Claims scheduled for 2014 will be held on the first Tuesday of each month at 7:00 p.m. in Conference Room #B-19.

The specific meeting dates are as follows:

January 1, 2014

February 4, 2014

March 4, 2014

April 1, 2014

May 6, 2014

June 3, 2014

July 1, 2014

August 5, 2014

September 2, 2014

October 7, 2014

November 4, 2014

December 2, 2014

January 1, 2015

Cc: Marie Norwood, Common Council Clerk